

XBRL Excel Utility	
1.	<a href="#">Overview</a>
2.	<a href="#">Before you begin</a>
3.	<a href="#">Index</a>
4.	<a href="#">Steps for Filing - Reconciliation Of Share Capital Audit</a>

### 1. Overview

The excel utility can be used for creating the XBRL/XML file for e-filing of Reconciliation of Share Capital Audit.

XBRL filling consists of two processes. Firstly generation of XBRL/XML file and then upload the generated XBRL/XML file to BSE Listing Center Website ([www.listing.bseindia.com](http://www.listing.bseindia.com)).

### 2. Before you begin

1. The version of Microsoft Excel in your system should be Microsoft Office Excel 2007 and above.
2. The system should have a file compression software to unzip excel utility file.
3. Make sure that you have downloaded the latest Excel Utility from BSE Website to your local system.
4. Make sure that you have downloaded the Chrome Browser to view report generated from Excel utility
5. Please enable the Macros (if disabled) as per instructions given in manual, so that all the functionalities of Excel Utility works fine. Please first go through Enable Macro - Manual attached with zip file.

### 3. Index

1	Details of general information about company	<a href="#">General Info</a>
2	RecoFormat	<a href="#">RecoFormat</a>
3	Sharecapital	<a href="#">Sharecapital</a>

#### 4. Steps for Filing Of Financial Results

**I. Fill up the data:** Navigate to each field of every section in the sheet to provide applicable data in correct format. (Formats will get reflected while filling data.)

- Use paste special command to paste data from other sheet.

**II. Validating Sheets:** Click on the "Validate " button to ensure that the sheet has been properly filled and also data has been furnished in proper format. If there are some errors on the sheet, excel utility will prompt you about the same.

**III. Validate All Sheets:** Click on the "Home" button. And then click on "Validate All Sheet" button to ensure that all sheets has been properly filled and validated successfully. If there are some errors on the sheet, excel utility will prompt you about the same and stop validation at the same time. After correction, once again follow the same procedure to validate all sheets.

Excel Utility will not allow you to generate XBRL/XML until you rectify all errors.

**IV. Generate XML :** Excel Utility will not allow you to generate XBRL/XML unless successful validation of all sheet is completed. Now click on 'Generate XML' to generate XBRL/XML file.

- Save the XBRL/XML file in your desired folder in local system.

**V. Generate Report :** Excel Utility will allow you to generate Report. Now click on 'Generate Report' to generate html report.

- Save the HTML Report file in your desired folder in local system.
- To view HTML Report open "Chrome Web Browser" .
- To print report in PDF Format, Click on print button and save as PDF.

**VI. Upload XML file to BSE Listing Center:** For uploading the XBRL/XML file generated through Utility, login to BSE Listing Center and upload generated xml file. On Upload screen provide the required information and browse to select XML file and submit the XML.

#### 5. Fill up the data in excel utility

1. Cells with red fonts indicate mandatory fields.

2. If mandatory field is left empty, then Utility will not allow you to proceed further for generating XML.

3. You are not allowed to enter data in the Grey Cells.

4. If fields are not applicable to your company then leave it blank. Do not insert Zero unless it is a mandatory field.

5. Data provided must be in correct format, otherwise Utility will not allow you to proceed further for generating XML .

6. Select data from "Dropdown list" wherever applicable.

7. Adding Notes: Click on "Add Notes" button to add notes

[Home](#)[Validate](#)

RECONCILIATION OF SHARE CAPITAL AUDIT		
Scrip code*	505850	
Name of the company*	MANGAL CREDIT AND FINCORP LIMITED	
Registered office address		
Registered office address*	A-1701/1702, LOTUS CORPORATE PARK, WESTERN EXPRESS HIGHWAY, GOREGAON EAST,MUMBAI-400063	
Registered office state*	MAHARASHTRA	
Registered office city*	MUMBAI	
Registered office pin code*	400063	
Registered office contact number*	STD Code*	Number*
	022	2242461300
Registered office fax		
Correspondence address		
Correspondence address	A-1701/1702, LOTUS CORPORATE PARK, WESTERN EXPRESS HIGHWAY, GOREGAON EAST,MUMBAI-400063	
Correspondence state	MAHARASHTRA	
Correspondence city	MUMBAI	
Correspondence pin code	400063	
Correspondence contact number	STD Code	Number
	022	2242461300
Correspondence fax		
Email address*	<a href="mailto:compliance@mangalfincorp.com">compliance@mangalfincorp.com</a>	
Reporting quarter*	30-09-2017	
ISIN*	INE545L01021	
Face value*	1	

[Home](#)[Validate](#)

Listed Capital (As no of shares)

Stock Exchange Details :	Name of stock Exchange	Listed Capital	% Of total issued capital
Name of other stock exchanges where the company's securities are listed	BSE Ltd	161120380	83.41

Capital Details :		
	Number of shares	% Of total issued capital
Issued capital*	193161460	
Listed capital (BSE) (As per company records)*	161120380	83.41
Held in dematerialised form in CDSL*	56196645	29.09
Held in dematerialised form in NSDL*	93211915	48.26
Physical*	43731300	22.64
Total no.of shares*	193139860	100.00
Reasons for difference if any, Between issued capital and listed capital*	The Company is in process of listing of shares with BSE.	
Reasons for difference if any, Between issued capital and total number of shares*	Forefeiture of 21600 shares	
Reasons for difference if any, Between listed capital and total number of shares*	The Company is in process of listing of shares with BSE.	

Certifying the details of changes in share capital during the quarter under consideration as per Table below :

[Click here](#)

Register of members is updated*	Yes	<< Select from drop down
If not, Updated upto which date		
Reference of previous quarter with regards to excess dematerialised shares, If any.	N.A	
Has the company resolved the matter (excess dematerialised shares mentioned above) in the current quarter ? *	NA	<< Select from drop down
If not, Reason why ?		

Mentioned the total no.of requests, If any, confirmed after 21 days and the total no.of requests pending beyond 21 days with the reasons for delay			
Total no.of demat requests	No.of requests*	No.of shares*	Reasons for delay
Confirmed after 21 days*	0	0	
Pending for more than 21 days*	0	0	

Compliance Officer Details		
Name of the compliance officer*	MADHURI SURVASE	
Designation*	COMPANY SECRETARY	
Membership Nos		
Telephone no. *	STD Code	Number
	022	42461300
Fax no.		
E-mail id*	<a href="mailto:compliance@mangalfincorp.com">compliance@mangalfincorp.com</a>	
Certifying Auditor Details		
CA/CS*	Company secretary	
Name of certifying auditor*	VIJAYKUMAR TIWARI	
Date of issue of report*	23-10-2017	
Address*	D/6 Ashirwad Society, Plot No.35, Gorai-1, Borivali West, Mumbai-400092	
Contact no. *	STD Code	Number
	022	28683861
Fax no.		
Membership no.	33084	
Firms registration number of audit firm		
Name of the firm *	Vijay S. Tiwari and Associates	
COP number	12220	
Registrar and Share Transfer Agent Details		
Appointment of common agency for share registry work*	Yes	
Name of RTA	LINK INTIME INDIA PRIVATE LIMITED	
SEBI registration no.	INR000004058	
Address	Link Intime India Pvt. Ltd ,C 101, 247 Park, L.B.S. Marg, Vikhroli (West),Mumbai,Maharashtra,400083	
State	MAHARASHTRA	
City	MUMBAI	
Pincode	400083	
Contact no.	STD Code	Number
	022	49186270
Fax number of RTA	022	49186060
E-mail id	<a href="mailto:rnt_helpdesk@linkintime.co.in">rnt_helpdesk@linkintime.co.in</a>	
Website Address	<a href="http://www.linkintime.co.in">www.linkintime.co.in</a>	
Any other detail that the auditor may like to provide. (e.g. BIFR company, delisting from SE)	<input type="button" value="Add Notes"/>	

[Home](#)[Validate](#)

Certifying the details of changes in share capital during the quarter under consideration as per Table below :

Serial No.	Particulars	No.of shares	Applied / Not Applied for listing	Listed on Stock Exchanges (Specify Names)	whether intimated to CDSL	whether intimated to NSDL	In-prin appr. pending for SE (Specify Names)
	<a href="#">Add</a> <a href="#">Delete</a>						
1	8/31/2017	22019480	Applied	BSE Ltd	Yes	Yes	NO
2	9/1/2017	10000000	Applied	BSE Ltd	Yes	Yes	NO